

**LINWOOD COMMON COUNCIL
CAUCUS AGENDA
October 28, 2015**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call Mayor DePamphilis __ Mr. Beinfest _____ Mrs. DeDomenicis _____
 Mr. Gordon _____ Mr. Heun _____ Mr. Matik _____
 Mr. Paolone _____ Mr. Tighe _____

Also Present: Mr. Youngblood _____ Mrs. Napoli _____ Mr. Polistina _____

2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilman Beinfest
 - A. Neighborhood Services
5. Councilwoman DeDomenicis
 - A. Public Works
6. Councilman Gordon
 - A. Engineering
 1. A Resolution awarding a Contract to AE Stone for the Eastside Paving Project
7. Councilman Heun
8. Councilman Matik
 - A. Public Safety
 1. Resolution authorizing the hiring of Sandra Williams as a Substitute Crossing Guard
9. Councilman Paolone
 - A. Revenue & Finance
 1. A Resolution authorizing a refund for an overpayment of taxes for 6 E. Berkshire Ave.
 - B. EMS – shared service with EHT
10. Council President Tighe
 - A. Administration
 1. Social Media
 - B. Planning & Development
 1. Temporary sign request from Double Dose Deli
11. Mr. Youngblood
 - A. Resolution authorizing settlement with the County of Camden

**LINWOOD COMMON COUNCIL
AGENDA OF REGULAR MEETING
October 28, 2015**

CALL TO ORDER

FLAG SALUTE Councilman Ralph Paolone

**NOTICE OF THIS MEETING HAS BEEN
PUBLISHED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- | | |
|-----------------|--|
| 153-2015 | A Resolution awarding the Contract to AE Stone, Inc. for Contract No. 7, Eastside Paving Project |
| 154-2015 | A Resolution authorizing the refund of a 3 rd Quarter 2015 Property Tax payment that was made in error for Block 61, Lot 1.02, located at 6 E. Berkshire Avenue, in the City of Linwood |
| 155-2015 | A Resolution authorizing the hiring of Sandra L. Williams as a Part Time Substitute Crossing Guard for the City of Linwood |
| 156-2015 | A Resolution authorizing settlement with the County of Camden of claims filed against the City of Linwood in the Camden County Superior Court, Docket No. CAM-L-2543-15 |

APPROVAL OF BILL LIST: \$1,184,899.42

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

RESOLUTION No. 153, 2015

A RESOLUTION AWARDING THE CONTRACT TO AE STONE, INC. FOR CONTRACT NO.
7 - EASTSIDE PAVING PROJECT

WHEREAS, the City of Linwood received bids for Contract No. 7, Eastside Paving Project in the City of Linwood on Wednesday, October 21, 2015 at 10:00 a.m. prevailing time; and

WHEREAS, the bids submitted have been received, reviewed and a recommendation has been made with regard to same;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Contract for Contract No. 7, Eastside Paving Project be and is hereby awarded to AE Stone, 1435 Doughty Road, Egg Harbor Twp., New Jersey 08234 for the Base Bid amount of \$458,000.00 as set forth in the bid submitted, which is attached hereto and incorporated herein;

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract or Agreement with AE Stone, Inc. in accordance with the terms and conditions set forth in the bid/proposal submitted;

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 28th day of October, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 28th day of October, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, City Clerk
Date: 10-21-15
Re: Availability of Funds-City of Linwood Eastside Paving

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$458,000.00 are available under Capital Ordinance 14A-2014 Roadway Improvements. Funds will be encumbered to A. E. Stone Inc. 1435 Doughty Road Egg Harbor Township, NJ 08234.

Vincent J. Polistina, PE, PP, CME
Craig R. Hurless, PE, PP, CME



Civil / Municipal Engineering
Site Plan and Subdivision Design
Surveying
Land Use Planning
Water and Wastewater Design
Environmental Consulting
Inspection / Construction Management

October 21, 2015

Mr. Timothy Tighe, Council President and Council Members
The City of Linwood
400 Poplar Avenue
Linwood, NJ 08221

**Re: Report of Bids
Eastside Paving Project
Contract No. 7
Linwood, Atlantic County
PA No. 7500.27**

Dear President Tighe and Council Members:

On October 21st, 2015 at 10:00 A.M., sealed bids were received by The City of Linwood for the "Eastside Paving Project" Contract No. 7. A total of five (5) contractors picked up bid documents during the bidding period and five (5) contractors submitted bids for the project. The bids are tabulated below in order from the lowest to the highest for the total bid:

Bidders Name	Total Bid
AE Stone, Inc.	\$458,000.00
Arawak Paving	\$461,650.50
Landberg Construction	\$493,495.16
GWP Enterprises	\$554,859.45
South State	\$599,027.75

All of the bids have been checked for administrative completeness and math computations. The Engineer's Estimate for the bid was \$463,975.00. The lowest bid for the project submitted by AE Stone, Inc. is approximately 1% below the Engineer's Estimate for the bid.

Based on an analysis of the bids received, the Engineer's Estimate and total project costs; the bid submitted by AE Stone, Inc. is the lowest responsive bid and appears favorable to the City. Polistina & Associates has worked with AE Stone, Inc. in the past and has always found their work to be satisfactory.

Subject to the appropriation of City funds, we recommend that a contract be awarded to AE Stone, Inc. in the amount of \$458,000.00.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

POLISTINA & ASSOCIATES

Vincent J. Polistina, PE, PP, CME
City Engineer

Cc: Leigh Ann Napoli, City Clerk

6684 Washington Avenue, Egg Harbor Township, NJ 08234
Phone: 609.646.2950 Fax: 609.646.2949
E-mail: polistinaassoc@comcast.net

THE CITY OF LINWOOD

DATE: 10/21/2015

CONTRACT NO. 7 - EASTSIDE PAVING PROJECT

ITEM NO.	ITEM DESCRIPTION	QTY	AE STONE, INC.		ARAWAK		LANDBERG		GWP	
			BID PRICE	TOTAL	BID PRICE	TOTAL				
1	Mobilization & Permits	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 15,000.00	\$ 15,000.00	\$ 5,500.00	\$ 5,500.00	\$ 40,000.00
2	Clearing Site	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 15,000.00	\$ 15,000.00	\$ 16,000.00	\$ 16,000.00	\$ 25,000.00
3	Construction Layout	1	LS	\$ 8,198.00	\$ 8,198.00	\$ 7,373.06	\$ 7,373.06	\$ 2,900.00	\$ 2,900.00	\$ 9,000.00
4	Sawcutting, If & Where Directed	200	LF	\$ 0.01	\$ 2.00	\$ 0.01	\$ 2.00	\$ 4.00	\$ 800.00	\$ 2.00
5	Excavation, Unclassified	50	CY	\$ 5.00	\$ 250.00	\$ 3.50	\$ 175.00	\$ 3.25	\$ 162.50	\$ 40.00
6	Milling, 2" and Variable Depth	26,475	SY	\$ 9.00	\$ 238,275.00	\$ 3.00	\$ 79,425.00	\$ 3.10	\$ 82,072.50	\$ 2.95
7	Soil Aggregate Base Course, 1-5, 6" Thick	50	SY	\$ 5.00	\$ 250.00	\$ 0.01	\$ 0.50	\$ 3.15	\$ 157.50	\$ 8.00
8	Reconstructed Soil Aggregate Base Course, 6" Thick	1,725	SY	\$ 11.00	\$ 18,975.00	\$ 3.50	\$ 6,037.50	\$ 6.00	\$ 10,350.00	\$ 8.00
9	Dense Graded Aggregate, 6" Thick	50	SY	\$ 5.00	\$ 250.00	\$ 0.01	\$ 0.50	\$ 5.00	\$ 250.00	\$ 8.00
10	Hot Mix Asphalt, 19M64 Base Course	50	TON	\$ 20.00	\$ 1,000.00	\$ 50.00	\$ 2,500.00	\$ 71.00	\$ 3,550.00	\$ 88.00
11	Hot Mix Asphalt, 12.5M64 Surface Course, 2" Thick & Variable	3,800	TON	\$ 30.00	\$ 114,000.00	\$ 70.00	\$ 266,000.00	\$ 80.00	\$ 304,000.00	\$ 80.00
12	Hot Mix Asphalt, 12.5M64, Leveling Course	150	TON	\$ 30.00	\$ 4,500.00	\$ 0.01	\$ 1.50	\$ 50.00	\$ 7,500.00	\$ 99.00
13	Asphalt Driveway Reconstruction	75	TON	\$ 100.00	\$ 7,500.00	\$ 35.00	\$ 2,625.00	\$ 32.25	\$ 2,418.75	\$ 24.50
14	Concrete Curb, If & Where Directed	100	LF	\$ 50.00	\$ 5,000.00	\$ 51.00	\$ 5,100.00	\$ 64.00	\$ 6,400.00	\$ 18.00
15	Concrete Driveway Apron, 6" Thick	50	UNIT	\$ 80.00	\$ 4,000.00	\$ 120.00	\$ 6,000.00	\$ 140.00	\$ 7,000.00	\$ 79.00
16	Concrete Rocker Gutter, 3' Wide	55	SY	\$ 95.00	\$ 5,225.00	\$ 78.00	\$ 4,290.00	\$ 86.00	\$ 4,730.00	\$ 40.00
17	Retrofit Inlet Grate, Bicycle Safe Grate	1	UNIT	\$ 250.00	\$ 250.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 750.00
18	Reset Manhole Casting	19	UNIT	\$ 500.00	\$ 9,500.00	\$ 0.01	\$ 0.19	\$ 300.00	\$ 5,700.00	\$ 150.00
19	Reset Utility Valve Casting	25	UNIT	\$ 25.00	\$ 625.00	\$ 0.01	\$ 0.25	\$ 0.01	\$ 0.25	\$ 40.00
20	Type "A" Inlet with Bicycle Safe Grate	2	UNIT	\$ 3,425.00	\$ 6,850.00	\$ 3,600.00	\$ 7,200.00	\$ 2,000.00	\$ 4,000.00	\$ 5,200.00
21	12" Ductile Iron Pipe (0' - 6' Deep)	54	LF	\$ 150.00	\$ 8,100.00	\$ 155.00	\$ 8,370.00	\$ 130.00	\$ 7,020.00	\$ 130.00
22	Core Drill Existing Concrete Manhole	2	UNIT	\$ 400.00	\$ 800.00	\$ 500.00	\$ 1,000.00	\$ 800.00	\$ 1,600.00	\$ 1,000.00
23	Stop Bar, Thermoplastic	25	UNIT	\$ 85.00	\$ 2,125.00	\$ 125.00	\$ 3,125.00	\$ 125.00	\$ 3,125.00	\$ 110.00
24	Traffic Stripes, 4" Wide, Thermoplastic	1,065	LF	\$ 1.00	\$ 1,065.00	\$ 1.00	\$ 1,065.00	\$ 0.90	\$ 958.50	\$ 0.78
25	Sod	200	SY	\$ 15.00	\$ 3,000.00	\$ 9.00	\$ 1,800.00	\$ 22.00	\$ 4,400.00	\$ 2.00
26	Topsoil, Seed and Fertilizer	200	SY	\$ 5.00	\$ 1,000.00	\$ 5.00	\$ 1,000.00	\$ 6.00	\$ 1,200.00	\$ 7.50
27	Traffic Directors - Police	16	HR	\$ 85.00	\$ 1,360.00	\$ 85.00	\$ 1,360.00	\$ 0.01	\$ 0.16	\$ 82.50
28	Maintenance and Protection of Traffic	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 20,000.00	\$ 20,000.00	\$ 4,500.00	\$ 4,500.00	\$ 15,000.00
29	Fuel Price Adjustment	1	LS	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00
30	Asphalt Price Adjustment	1	LS	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
			Total Base Bid		\$ 458,000.00			\$ 461,650.50		
					\$			\$ 493,495.16		

ITEM NO.	ITEM DESCRIPTION	QTY	SOUTH STATE		ESTIMATE
			BID PRICE	TOTAL	
1	Mobilization & Permits	1 LS	\$ 5,000.00	\$ 5,000.00	\$ 14,000.00
2	Clearing Site	1 LS	\$ 5,000.00	\$ 5,000.00	\$ 14,000.00
3	Construction Layout	1 LS	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00
4	Sawcutting, If & Where Directed	200 LF	\$ 1.00	\$ 200.00	\$ 200.00
5	Excavation, Unclassified	50 CY	\$ 20.00	\$ 1,000.00	\$ 2.00
6	Milling, 2" and Variable Depth	26,475 SY	\$ 6.00	\$ 158,850.00	\$ 3.00
7	Soil Aggregate Base Course, 1-5, 6" Thick	50 SY	\$ 20.00	\$ 1,000.00	\$ 1.00
8	Reconstructed Soil Aggregate Base Course, 6" Thick	1,725 SY	\$ 6.50	\$ 11,212.50	\$ 5.00
9	Dense Graded Aggregate, 6" Thick	50 SY	\$ 20.00	\$ 1,000.00	\$ 6.00
10	Hot Mix Asphalt, 19M64 Base Course	50 TON	\$ 100.00	\$ 5,000.00	\$ 40.00
11	Hot Mix Asphalt, 12.5M64 Surface Course, 2" Thick & Variable	3,800 TON	\$ 84.00	\$ 319,200.00	\$ 72.00
12	Hot Mix Asphalt, 12.5M64, Leveling Course	150 TON	\$ 84.00	\$ 12,600.00	\$ 15.00
13	Asphalt Driveway Reconstruction	75 TON	\$ 40.00	\$ 3,000.00	\$ 30.00
14	Concrete Curb, If & Where Directed	100 LF	\$ 40.00	\$ 4,000.00	\$ 60.00
15	Concrete Driveway Apron, 6" Thick	50 UNIT	\$ 100.00	\$ 5,000.00	\$ 100.00
16	Concrete Rocker Gutter, 3' Wide	55 SY	\$ 200.00	\$ 11,000.00	\$ 85.00
17	Retrofit Inlet Grate, Bicycle Safe Grate	1 UNIT	\$ 400.00	\$ 400.00	\$ 300.00
18	Reset Manhole Casting	19 UNIT	\$ 300.00	\$ 5,700.00	\$ 300.00
19	Reset Utility Valve Casting	25 UNIT	\$ 0.01	\$ 0.25	\$ 10.00
20	Type "A" Inlet with Bicycle Safe Grate	2 UNIT	\$ 3,500.00	\$ 7,000.00	\$ 4,200.00
21	12" Ductile Iron Pipe (0' - 6' Deep)	54 LF	\$ 200.00	\$ 10,800.00	\$ 100.00
22	Core Drill Existing Concrete Manhole	2 UNIT	\$ 1,000.00	\$ 2,000.00	\$ 850.00
23	Stop Bar, Thermoplastic	25 UNIT	\$ 300.00	\$ 7,500.00	\$ 175.00
24	Traffic Stripes, 4" Wide, Thermoplastic	1,065 LF	\$ 1.00	\$ 1,065.00	\$ 3.00
25	Sod	200 SY	\$ 8.00	\$ 1,600.00	\$ 9.00
26	Topsoil, Seed and Fertilizer	200 SY	\$ 12.00	\$ 2,400.00	\$ 1.00
27	Traffic Directors - Police	16 HR	\$ 100.00	\$ 1,600.00	\$ 80.00
28	Maintenance and Protection of Traffic	1 LS	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
29	Fuel Price Adjustment	1 LS	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00
30	Asphalt Price Adjustment	1 LS	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
				Total Base Bid	\$ 599,027.75

RESOLUTION No. 154, 2015

A RESOLUTION AUTHORIZING THE REFUND OF A 3rd QUARTER 2015 PROPERTY TAX PAYMENT THAT WAS MADE IN ERROR FOR BLOCK 61, LOT 1.02, LOCATED AT 6 E. BERKSHIRE AVENUE, IN THE CITY OF LINWOOD

WHEREAS, Laurence Grossman is the owner of Block 61, Lot 1.02, located at 6 E. Berkshire Avenue, in the tax district of the City of Linwood; and

WHEREAS, the 2015 3rd quarter was paid twice; on August 3, 2015 Corelogic Tax Services paid \$3,186.32 after the homeowner, Laurence Grossman, had already paid; and

WHEREAS, PNC Mortgage has requested a refund of the 3rd quarter 2015 property tax payment that they made in error, in the amount of \$3,186.32;

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft of the City of Linwood to PNC Mortgage, Tax Department PO Box 1804, Dayton, Ohio 45401 in the amount of \$3,186.32.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 28th day of October, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 28th day of October, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

Refund Resolution

Please



FACSIMILE COVER SHEET

To: Kacey

609-653-2730



From: Erin Ballard

(877) 376-1039

Messages:

This is a request for a refund of the payment Corelogic made on 8-3-15 in the amount of \$3186.32 for 6 Berkshore Ave due to overpayment. The Homeowner made the payment first. Please return to PNC Mortgage Attn Tax Department PO Box 1804, Dayton Ohio 45401. Thanks Erin Ballard 937-910-1852.

Date and time of transmission: Friday, October 16, 2015 3:45:44 PM

Number of pages including this cover sheet: 01

These documents contain confidential information belonging to PNC Mortgage. The information is intended only for the use of the intended recipient named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of the telecopied information is strictly prohibited. If you have received this telecopy in error, please notify the sender by telephone to arrange for return of the documents. Thank you

RESOLUTION No. 155, 2015

A RESOLUTION AUTHORIZING THE HIRING OF SANDRA L. WILLIAMS AS A PART TIME SUBSTITUTE CROSSING GUARD FOR THE CITY OF LINWOOD

WHEREAS, there exists a vacancy in the position of Part-time Substitute Crossing Guard in the City of Linwood; and

WHEREAS, the Common Council of the City of Linwood is desirous of filling the aforesaid vacancy;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, County of Atlantic, that Sandra L. Williams is hereby hired as a Part-time Substitute Crossing Guard at a rate of \$38.71 per diem, in accordance with the Linwood Salary Ordinance and all amendments thereto;

BE IT FURTHER RESOLVED, that this Resolution is contingent upon satisfactory completed background check on Sandra L. Williams.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 28th day of October, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 28th day of October, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____